FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00143449-C **Type of Permit:** FILMING **Release Date:** 10/25/2018

Production Company NBCUNIVERSAL MEDIA, LLC A FULLY OWNED SUBSIDIARY OF COMCAST CORPORATION

Insured Company Name NBCUNIVERSAL MEDIA, LLC A FULLY OWNED SUBSIDIARY OF COMCAST CORPORATION

Contact Phone No. 1 (212) 664-4444

Contact Phone No. 2

Fax

Address 30 ROCKEFELLER PLAZA NEW YORK, New York 10005

Production Title UNTITLED SUITS SPIN-OFF EP 103

Type of Production TV Drama

Producer Julie Herrin

Director Stefan Schwartz

1st AD Matt Sheets

Production Manager Julie Herrin

FilmL.A. Coordinator Carri Stevens

Location Manager Matt Prisk

Primary Phone Mobile - 310-428-4108

Secondary Phone

Location Assistant TBD TBD

Primary Phone Mobile - 555-555-5555

Secondary Phone

Fees

Posting Max	$759.00
Notification Charge	$252.00
LA CITY LANE AND STREET CLOSURE FEE	$312.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$836.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$109.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$152.00

Total Permit Fee $2,870.00

Number of Locations 1

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Summary Information

Location

Location 1 of 1

Permit Number	F00143449-C	**Location Manager**	Matt Prisk
Production Company	NBCUNIVERSAL MEDIA, LLC A FULL...	Primary Phone	Mobile - 310-428-4108
Insured Company	NBCUNIVERSAL MEDIA, LLC A FULL...	Secondary Phone	
Production Title	UNTITLED SUITS SPIN-OFF EP 103		

Location Address	4625 W Olympic Blvd, Los Angeles, CA, 90019
Location Name	MEMORIAL BRANCH LIBRARY/LA HIGH MEMORIAL PARK
Location Type	Library
Prep Dates	10/26/2018 - 10/26/2018 07:00 - 10:00 1 day
Film Dates	10/26/2018 - 10/26/2018 07:00 - 18:00 1 day
Strike Dates	10/26/2018 - 10/26/2018 17:00 - 18:00
Open or Closed to the Public	Open
Generic Conditions	*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee. Community Survey Obtained Equipment staging and vehicles may park on one side of the street only. Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas Must Maintain 5' Clearance on Sidewalks/Walkways Must maintain local/emergency access No cast or crew parking on area streets No interference with vehicular traffic No steps from trailers, trucks or motorhomes may be facing road Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public. Traffic control must be done in accordance w/MUTCD Traffic Officers Required Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.
Please see attached documents	143449_ALT_C1_MUIRFIELD_OLYMPIC_9TH_NS_OLYMPIC_MULLEN_MUIRFIELD_Layout1 (1).pdf 62714 -LA HIGH MEMORIAL GUIDELINES (002).pdf

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Production Title	UNTITLED SUITS SPIN-OFF EP 103		

Equipment on Location

Type	Quantity
5 or 10 ton trucks	5
Cast/Crew vehicles	80
Cube Trucks	5
Generator	1
Stakebed Trucks	5
Trailers	6
Vans	5

Personnel on Location

Type	Quantity
Cast	10
Crew	80
Off-Duty/Retired LAPD Officer(s)	1

Filming Activities Camera on sticks; Exterior Dialogue; Handheld equipment; Intermittent pedestrian control; Dolly / Track in park; Kids playing in park with parents watching; Production to place small bush against light pole to cover up library sign in background; 2 Prop park benches for scene; IPC in park;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 633 **Grid:** E3

Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Jasmin Gomez
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman
FILML.A. CLOSURES	Yulizza Ramirez
LOS ANGELES CITY DEPARTMENT OF PUBLIC WORKS	Vanessa Martin

Coordinator Note NO INTERFERENCE WITH SCHOOL DROP OFF/PICK UP

Coordinator Note No film-related activity permitted on library property

Parking

Base Camp
Location Type : Other Location
WILSHIRE UNITED METHODIST CHURCH
4350 Wilshire Blvd, Los Angeles, CA, 90005

Crew Parking
Location Type : Other Location
EBELL OF LOS ANGELES
743 S Lucerne Blvd, Los Angeles, CA, 90005

Parking Notes
Trucks Arriving 10/25, 2200-0500
Base Camp: 10/26, 0700-0300

SPOT CHECK APPROVED.

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ANDERSON

Posting "No Parking" signs E/S MULLEN AVE, OLYMPIC BLVD - 9TH ST
B/S MUIRFIELD RD, OLYMPIC BLVD - 9TH ST
N/S OLYMPIC BLVD, MUIRFIELD RD - MULLEN AVE

Approximate Footage more than 1800 **Log Number** 220364

Date(s) 10/26/2018 to 10/26/2018 **Time(s)** 07:00 to 19:00

Lane / Full Closure N/S CURB LANE OLYMPIC BLVD, MUIRFIELD RD - MULLEN AVE

Approximate Footage 0 - 300

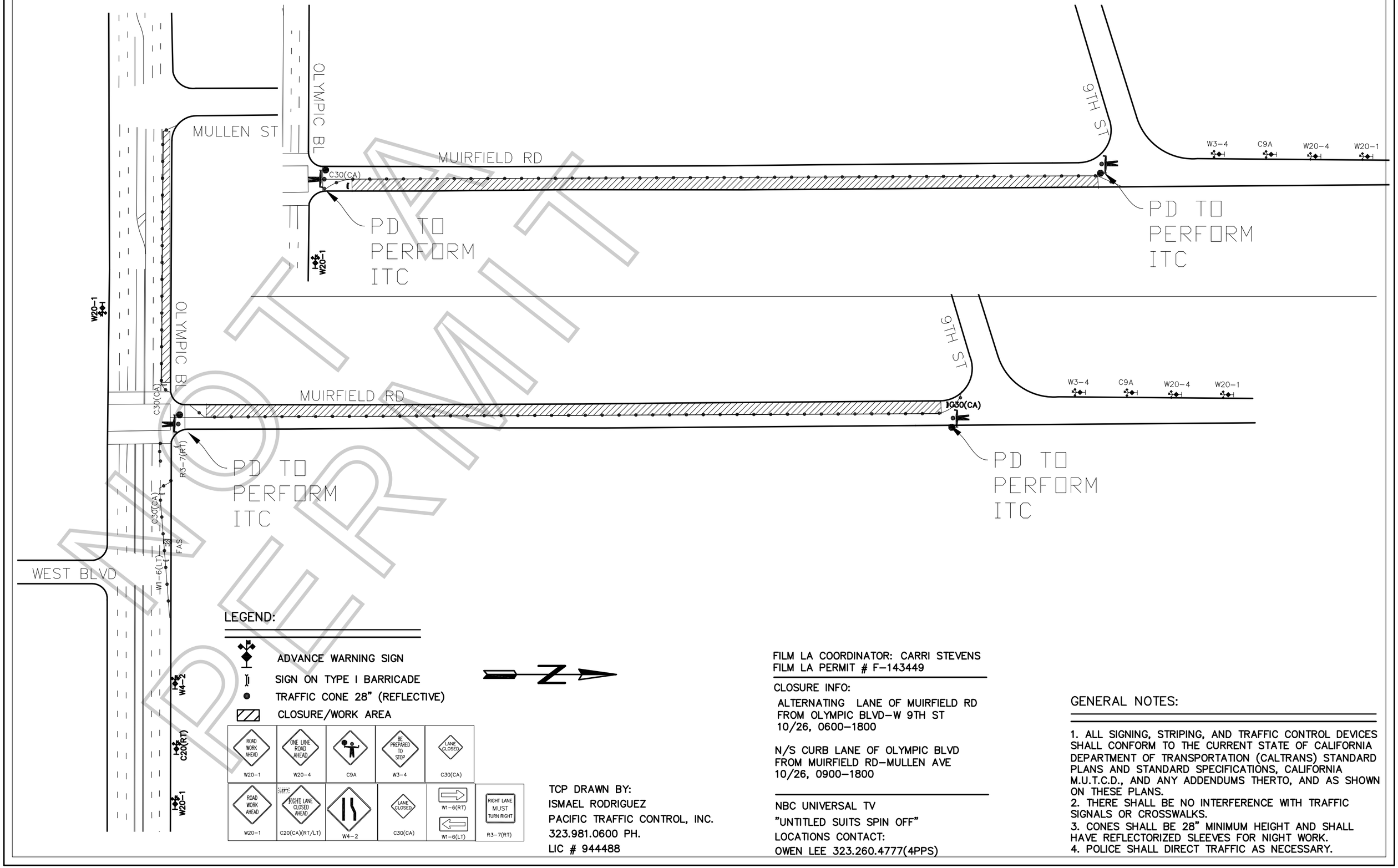
Date(s) 10/26/2018 to 10/26/2018 **Time(s)** 09:00 to 18:00

Lane / Full Closure ALTERNATING DIRECTIONAL CLOSURE MUIRFIELD RD, OLYMPIC BLVD - 9TH ST

Approximate Footage 0 - 300

Date(s) 10/26/2018 to 10/26/2018 **Time(s)** 06:00 to 18:00

NOT A PERMIT



LEGEND:

- ADVANCE WARNING SIGN
- SIGN ON TYPE I BARRICADE
- TRAFFIC CONE 28" (REFLECTIVE)
- CLOSURE/WORK AREA

ROAD WORK AHEAD W20-1	ONE LANE ROAD AHEAD W20-4	C9A	BE PREPARED TO STOP W3-4	LANE CLOSED C30(CA)	
ROAD WORK AHEAD W20-1	LEFT RIGHT LANE CLOSED AHEAD C20(CA)(RT/LT)	W4-2	LANE CLOSED C30(CA)	W1-6(RT) W1-6(LT)	RIGHT LANE MUST TURN RIGHT R3-7(RT)

TCP DRAWN BY:
ISMAEL RODRIGUEZ
PACIFIC TRAFFIC CONTROL, INC.
323.981.0600 PH.
LIC # 944488

FILM LA COORDINATOR: CARRI STEVENS
FILM LA PERMIT # F-143449

CLOSURE INFO:

ALTERNATING LANE OF MUIRFIELD RD FROM OLYMPIC BLVD-W 9TH ST
10/26, 0600-1800

N/S CURB LANE OF OLYMPIC BLVD FROM MUIRFIELD RD-MULLEN AVE
10/26, 0900-1800

NBC UNIVERSAL TV
"UNTITLED SUITS SPIN OFF"
LOCATIONS CONTACT:
OWEN LEE 323.260.4777(4PPS)

GENERAL NOTES:

1. ALL SIGNING, STRIPING, AND TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE CURRENT STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD PLANS AND STANDARD SPECIFICATIONS, CALIFORNIA M.U.T.C.D., AND ANY ADDENDUMS THERTO, AND AS SHOWN ON THESE PLANS.
2. THERE SHALL BE NO INTERFERENCE WITH TRAFFIC SIGNALS OR CROSSWALKS.
3. CONES SHALL BE 28" MINIMUM HEIGHT AND SHALL HAVE REFLECTORIZED SLEEVES FOR NIGHT WORK.
4. POLICE SHALL DIRECT TRAFFIC AS NECESSARY.

WORK PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

LA HIGH MEMORIAL PARK

- Ok to FILM exterior dialogue and establishing shots at LA High Memorial Park on 10/26/18 from 7am-6pm (see plot plan).
- Recreation and Parks does not have jurisdiction over Library area. Permission and arrangements to film in those areas must be given by appropriate library staff ahead of time.
- Ok to use one generator with concrete or plywood base. Placement of generator must be in a clearing away from any foliage or overhanging tree branches. Generator placement should not block any walking paths or exits/entrances.
- Company will park offsite.
- Ok to FILM scene of kids playing in the playground, walk and talk, and on Park Paths.
- ALL PATHS MUST BE CLEAR AT ALL TIMES, CANNOT BLOCK PATHS.
- COMPANY DOES NOT HAVE EXCLUSIVE USE OF THE PARK.
- COMPANY CANNOT STOP PARK PATRONS FROM ENTERING PARK.
- Ok to HAVE carts, cables, crossovers, signs, generator, lights, dolly tracks, and camera.
- Ok to HAVE CRAFT SERVICE setup with 3 - 10x20 pop up tents, 25 chairs, and 3 tables.
- ALL TENTS MUST BE FREE STANDING OR SECURED WITH WATER BARRELS/ SAND BAGS.
- Ok to add greens for the scenes, which includes small bush against the light poles to cover up the library sign.
- When placing the bush or to cover the signs, company is NOT allowed to alter the landscape, dig or remove the sing.
- Ok to bring in 2 prop benches and place around the playground and walking path.
- Must work around regular recreational and/or maintenance activities.
- Ok to do standard two minute intermittent pedestrian control while camera is rolling.
- Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.

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- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-143449
NBCUNIVERSAL MEDIA, LLC A FULLY OWNED SUBSIDIARY OF COMCAST CORPORATION-
UNTITLED SUITS SPIN-OFF EP 103
(LA HIGH MEMORIAL PARK)

NOT A PERMIT